

**MINUTES OF THE REGULAR MEETING OF THE
FAIRPLAY BOARD OF TRUSTEES**

April 2, 2018

CALL TO ORDER WORK SESSION – RIVER PARK PROJECT DESIGN FIRM INTERVIEWS

A work session of the Board of Trustees for the Town of Fairplay was called to order at 3:00 p.m. at the Fairplay Town Hall, 901 Main Street, by Mayor Gabby Lane. Trustees present were Scott Dodge, Eve Stapp, Ray Douglas and Frank Just. Also in attendance were Town Administrator/ Clerk Tina Darrah and Assistant to the Town Administrator Mason Green.

The Board reviewed all of the proposals submitted for the River Park Design on March 26, 2018 and chose to conduct interviews with two of the design firms. The Board interviewed Matrix Design Group Inc at 3:00 p.m. and DHM Design Corporation at 4:30 p.m.

CALL TO ORDER REGULAR MEETING OF THE BOARD OF TRUSTEES

The regular meeting of the Board of Trustees for the Town of Fairplay was called to order at 6:00 p.m. in the Council Chambers located in the Fairplay Town Hall, 901 Main Street, by Mayor Gabby Lane who proceeded with the pledge of allegiance, followed by the roll call which was answered by Trustees Scott Dodge, Eve Stapp, Ray Douglas and Frank Just. Also in attendance were Town Attorney Lee Phillips, Town Administrator/ Clerk Tina Darrah, Public Works Director Vaughn Mead, Interim Police Chief Bo Schlunsen, Town Treasurer Kim Wittbrodt, Assistant to the Town Administrator Mason Green and Deputy Town Clerk Claudia Werner.

AGENDA ADOPTION

The agenda was amended to include Discussion/ Direction to Staff in Regards to the River Park Design Firm Selection. This item was added under Unfinished Business.

Motion #1 by Trustee Douglas, seconded by Trustee Stapp, that the agenda be adopted as amended. Motion carried unanimously.

CONSENT AGENDA (*The Consent Agenda is intended to allow the Board to spend its time on more complex items. These items are generally perceived as non-controversial and can be approved by a single motion. The public or the Board Members may ask that an item be removed from the Consent Agenda for individual consideration.*)

- A. APPROVAL OF MINUTES** – March 19, 2018
- B. APPROVAL OF EXPENDITURES** – Approval of bills of various Town Funds in the amount of \$26,745.94.

Motion #2 by Trustee Douglas, seconded by Trustee Stapp, that the consent agenda be adopted as presented. A roll call vote was taken: Dodge - yes, Stapp – yes, Lane – yes, Douglas – yes, Just - yes. Motion carried unanimously.

CITIZEN COMMENTS

No citizen comments were offered.

UNFINISHED BUSINESS

- A.** Discussion/ Direction to Staff in Regards to the River Park Design Firm Selection.

The Board directed Staff to prepare an Agreement for Professional Services between the Town and DHM Design Corporation and present it at the April 16, 2018 meeting for review and approval.

- B.** Other discussion items

No other discussion items were offered.

NEW BUSINESS

A. Approval of Tier 1 DOLA Grant Application Submittal for River Park Design

Assistant to the Town Administrator Green stated that as per the direction given to Staff at the March 26, 2018, Board Work Session, Staff has submitted a Tier 1 Grant Application to the Department of Local Affairs (DOLA) Energy/ Mineral Impact Assistance Fund to help pay for the design of the River Park. He went on to say that with the grant, the Town's cost for the design of the River Park will be \$32,392.50 and Staff recommends ratification of the grant application submittal.

Motion #3 by Trustee Just, seconded by Trustee Douglas, that the Board approve/ ratify the submittal of the Tier 1 DOLA Grant Application for the River Park Design. A roll call vote was taken: Dodge - yes, Stapp – yes, Lane – yes, Douglas – yes, Just - yes. Motion carried unanimously.

B. Should the Board Approve Adoption of Resolution No. 12, series of 2018, entitled, "A RESOLUTION OF THE BOARD OF TRUSTEES FOR THE TOWN OF FAIRPLAY, COLORADO, AUTHORIZING THE EXECUTION OF A CONTRACT WITH PAVEMENT MAINTENANCE SERVICES, INC FOR WORK TO BE PERFORMED IN THE TOWN OF FAIRPLAY, COLORADO."?

Public Works Director Mead stated that this is a continuation of the long term project to repair and maintain Town streets that started in 2015. He went on to say that two paving companies were contacted and one of them provided a proposal for the work to be performed in 2018 in the amount of \$145,701.80. Staff recommended Board approval of entering into an agreement with Pavement Maintenance Services for this bid amount.

Motion #4 by Trustee Just, seconded by Trustee Dodge, that the Board Approve Adoption of Resolution No. 12, series of 2018, entitled, "A RESOLUTION OF THE BOARD OF TRUSTEES FOR THE TOWN OF FAIRPLAY, COLORADO, AUTHORIZING THE EXECUTION OF A CONTRACT WITH PAVEMENT MAINTENANCE SERVICES, INC FOR WORK TO BE PERFORMED IN THE TOWN OF FAIRPLAY, COLORADO." A roll call vote was taken: Dodge - yes, Stapp – yes, Lane – yes, Douglas – yes, Just - yes. Motion carried unanimously.

Other new business

Town Administrator/ Clerk Darrah stated that the Town received a referral request from the Park County Planning Department in reference to a rezoning request they have received from Bob Brands for his property located outside of the Town limits at 21980 U S Hwy 285. The rezone application is to rezone the property to Mobile Home Park, which is the current use of the property.

The Board directed Staff to reply to Park County, stating that the Town has no objection to the rezone of this property to Mobile Home Park.

STAFF REPORTS

Town Administrator/ Clerk Darrah reported that the Town had a 33% return rate on ballots for the Fairplay election as of today and she will notify all candidates of the results as soon as possible after the polls close at 7 p.m. on April 3rd. Town Administrator/ Clerk Darrah also informed the Board that the Town of Fairplay is hosting the next elected officials dinner which is set for the end of May. She asked the Board to consider inviting the School Board and the Sheriff's Department to the elected officials dinner and they directed Staff to include both of them.

Interim Police Chief Schlunsen provided a written staff report and stated that the recent safety concerns at the school have taken up quite a bit of his time this past month. He stated that he will coordinate with John Tighe in regards to his capacity as School Resource Officer at the Fairplay school campus and offer coverage when needed.

Town Treasurer Wittbrodt reported on the progress of the replacement of the concession stand building and its contents at the Two Mile High Ball Fields, necessitated by last year's fire that destroyed them. She has been working with Building Inspector Gerrits Kasper and Summit Youth Baseball contact, Bill Wishowski, to get the needed facilities and equipment back in place for this year's youth baseball season. The Town ordered a 12' by 16' Tuff Shed to replace the destroyed structure and it should be delivered by May 14th and then assembled on site. Town Treasurer Wittbrodt also reported that she is working with other key Town Administrative Staff on the feasibility of refinancing the Fairplay Sanitation District's debts and the possible dissolution of the District, which would become part of the Town of Fairplay.

Deputy Town Clerk Werner stated that this year's Spud Fest has been cancelled by the Friends of the Fairplay Community.

MAYOR AND TRUSTEE REPORTS

Trustee Dodge thanked the Board for all of the time they have put in on the River Park Design project.

Trustee Douglas inquired about the need for the Town to implement a water conservation plan due to the minimal amount of snowfall this past winter. Town Administrator/ Clerk Darrah stated that Public Works Director Mead has been speaking with Garver Brown about this and a work session may be scheduled for this topic in May, after Staff has more information.

Trustees Stapp and Just thanked Staff, especially Assistant to the Town Administrator Green, for his hard work and dedication on the River Park Design project as well as other Town projects.

Mayor Lane thanked everyone that helped with the annual Easter Egg Hunt, sponsored by the American Legion. He stated that it was a very successful event.

ADJOURNMENT

Mayor Lane, noting that there being no further business before the Board, declared that the meeting be adjourned at 6:41 p.m.

Frank Just, Mayor

ATTEST:

Claudia Werner, Deputy Town Clerk